



European Union
European Regional
Development Fund

SFSY Voucher Scheme

SFSY Connection and Innovation Voucher Scheme

Innovation Voucher Application: Information Needed to Apply

Please make sure you have all the following information with you when you start the online application form. You will not be able to save your application and return to it later.

1: Your details

The sector your business operates in

Your name, organisation name, your job title, your email address and a daytime phone number

Your trading and registered office addresses (if different) including postcode

Company or Charitable Incorporated Organisation (CIO) registration number (if applicable)

Charity registration number (if applicable)

VAT Registration Number (if applicable)

Number of paid employees and volunteers in your organisation

The name of the Local Authority your business pays business rates to

To be able to declare that:

Your company meets the definition of an Small to Medium Enterprise (SME)

Your company meets the de minimis regulations

To check these find full details in 'Guidance for Applicants – Connection Vouchers' ([link](#))

2: Your Innovation

Provide information on:

What business problem/ issues that you face that could be improved through access to an innovation voucher. (Word limit: 300)

The new innovation you are seeking to be introduced to your business. (Word limit: 300)



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The benefits that are expected to be delivered as a result of the innovation voucher. (Word limit: 300)

Are there any additional jobs created as a result of the innovation voucher? If so, how many, and are they full time or part time?

Detail the area of the business that the innovation voucher will improve, or add value to.

Whether the innovation voucher will enable a new product or process to be introduced to the business, and if so a description of this.

The kind of service you will receive from the supplier of your innovation.

Details of any other costs associated with your new innovation.

Details of any service constraints on your new innovation

3: Supplier Details

Chosen supplier name

What is the product name for your chosen service? - *ask your supplier if you're not sure*

Supplier set-up or installation costs – *from your supplier quote*

Chosen supplier's email address

Chosen supplier's telephone number

If you are unable to provide three quotations you will need to explain the reasons why

4: Payment Details

Bank sort code

Bank account number

Bank account name

Bank reference details